

Hull Board of Selectmen

Minutes

February 2, 2016

The meeting of the Hull Board of Selectmen was called to order at 7 p.m. on Tuesday evening, February 2, 2016, at the Hull Municipal Building, 253 Atlantic Ave., Hull, Massachusetts.

Present: John C. Brannan, Chair; Domenico Sestito, Vice-Chair; Christopher Mitchell, Clerk, John D. Reilly, Jr., Member; and Kevin Richardson, Member. Also present were Phillip Lemnios, Town Manager; James Lampke, Town Counsel; and Catherine Goldhammer, recording secretary.

Note: Both the Advisory Board and the School Committee were present at the meeting for advertised and posted meetings.

APPOINTMENTS

Notes regarding Police Chief Screening Committee interviews:

- Selectman Reilly was not present during the interviews and has recused himself from participating in the selection process as he has a family member on the force.
- Applicant Bob Zoebisch is out of the country on vacation and will be interviewed at the next meeting of the Board of Selectmen on February 16.
- Applicant Jim Canavan's application was received after the application period had closed. The selectmen conferred and invited him to be interviewed.

Miriam Johnson, regarding application for Police Chief Screening Committee

Miriam Johnson was present at the meeting to be interviewed for the Police Chief Screening Committee. Johnson has worked in Human Resources for 30 years, the last two years as Human Resources Director for the town of Dedham. She has worked with Mark Morse Associates previously and has participated in the search for a Fire Chief for Dedham, including being at the assessment center. She stated that one characteristic she would be looking for is sensitivity to diversity and the changing demographic of the town.

Dr. Roger Atherton, regarding application for Police Chief Screening Committee

Roger Atherton was present at the meeting to be interviewed for the Police Chief Screening Committee. Atherton has been on the Board of Appeals for ten years. Prior to his retirement he had a long career in higher education at the University of Oklahoma and Northeastern University. As Dean of Faculty at Northeastern he recruited forty new faculty members over a two-year period and then annual recruitment of seven per year after. He stressed the importance of interviewing all of the current police officers. One characteristic he would be looking for in a chief is integrity.

Michael Pevarnik, regarding application for Police Chief Screening Committee

Michael Pevarnik was present at the meeting to be interviewed for the Police Chief Screening Committee. Pevarnik is a retired supervisory special agent of the Drug Enforcement Administration and a former police officer/detective

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with the Montclair, NJ Police Department. He has extensive experience at many levels of law enforcement, including recruitment and diversity hiring. Pevarnik said that one characteristic he would be seeking in a Police Chief is better relations with the community.

Dennis Zaia, regarding application for Police Chief Screening Committee

Dennis Zaia was present at the meeting to be interviewed for the Police Chief Screening Committee. Zaia is a human resources coach and consultant with over 30 years of experience. He has extensive interviewing experience, and stressed the importance of behavioral interviewing. Zaia has been active in many committees and boards in his 40 years as a resident of Hull. These include four years on the Advisory Board, President of the Hull Nantasket Chamber of Commerce, and President of the Friends of the Paragon Carousel. He is also a member of the Hull Redevelopment Authority. One characteristic he would be seeking in a Police Chief is someone who is able to listen and collaborate and to build collaborative, respectful relationships.

Robert DeCoste, regarding application for Police Chief Screening Committee

Robert DeCoste was present at the meeting to be interviewed for the Police Chief Screening Committee. DeCoste is the former chairman of the Parking Committee, the current chairman of the Canine Control Committee, and is a member of the Hull Redevelopment Authority. He stated that the uniqueness of Hull in regard to all of the matters handled by those organizations is key to the success of a new Police Chief. His understanding of a broad range of these matters makes him a good candidate for the screening committee. In addition, DeCoste stated that he has an understanding of substance abuse issues and experience working in that field. One characteristic he would be looking for in a new Police Chief is adaptability to the very unique needs of the town.

Jim Canavan, regarding application for Police Chief Screening Committee

Jim Canavan was present at the meeting to be interviewed for the Police Chief Screening Committee. Canavan is a 1992 graduate of Suffolk Law School and has worked since 1997 in the arena of human resources. When he worked for the city of Boston, his role was to represent the Police and Fire Commissioners in labor and employment matters. He is currently in the Secretariat for Human Resources for the Executive Office of Public Safety and Security. He was active in the recent hiring of the new state fire marshal as a member of the subcommittee and was present at the final round when the full commission hired the new fire marshal. He stated that in the search for the Police Chief three final candidates would be ideal. One characteristic he would be seeking in a new Police Chief is confidence and competence, and the ability to communicate and collaborate well.

Hull Youth Football Carnival

Bob Cambra, regarding Hull Youth Football Carnival

Cambra, President of Hull Youth Football, was at the meeting to ask the selectmen for permission to hold a carnival on HRA property in June. The carnival would arrive on June 13, open on Wednesday, June 15, and close on Sunday, June 19. Weather permitting they would also like to have a fireworks display on Saturday, June 18. The HRA has already approved the use of HRA property.

Motion	Reilly	Motion to waive the inspectional fees and ask the Town Manager and support staff to meet with Hull Youth Football and coordinate the fireworks and other safety matters, and to approve the carnival dates as presented.
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Second	Sestito	
Vote	Unanimous	

School Committee, regarding Massachusetts School Building Authority application

School Superintendent Kathleen Tyrell and Business Manager Matthew Gillis were present at the meeting to request the selectmen's authorization to submit two letters of intent to the Massachusetts School Building Authority (MSBA) for envelope repairs to the Memorial Middle School and Hull High School. The School Committee was also present, represented by Chairman Eric Hipp, and members Kelly Huxtable and Marianne Harte.

Gillis stated that both buildings require major capital repairs for masonry and window sealants per a building report conducted by Thompson and Lichtner and dated February 20, 2015. He said that the School Committee voted last week to submit the letters of intent to the MSBA for both schools, with the middle school as a priority.

Gillis noted that when the school renovations were done, the envelope issues were not addressed for cost reasons. He also stated that many items identified in the building report have already been addressed by the School Department. However, the costs of the remaining repairs, about \$900,000 for each school, are beyond the budgetary capabilities of the department.

The MSBA offers 32% reimbursement to start with and the school's hope is for 40%.

Regarding the possibility that a school could in the future be given over for municipal use, it is possible that the MSBA would in that case seek repayment of some of the funds paid for renovations. Tyrell noted that the repairs would need to be done and paid for regardless of who is using the building. Lemnios noted that the statement of interest does not constitute a commitment from the town. He said that there should be no misunderstanding that the exposure of the town would possibly be 40% (or the approved reimbursement rate) of the \$1.8 million total if funds had to be returned to the state.

The selectmen voted as follows to authorize the letters of intents and the document prioritizing the middle school needs.

Motion	Richardson	To authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 10, 2016 for the Memorial Middle School located at 81 Central Ave., Hull, Massachusetts, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future for the envelope-related issues that meet the criteria for Priority #1 – "Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists." The school building needs masonry and building envelope repair work per the Thompson and Lichtner report dated February 20, 2015; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building authority in no way guarantees the
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		acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Hull to filing an application for funding with the Massachusetts School Building authority.
Second	Sestito	
Vote	Unanimous	

Motion	Richardson	To authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 10, 2016 for the Hull High School located at 180 Main St., Hull, Massachusetts, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future for the envelope-related issues that meet the criteria for Priority #1 – “Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists.” The school building needs masonry and building envelope repair work per the Thompson and Lichtner report dated February 20, 2015; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Hull to filing an application for funding with the Massachusetts School Building authority.
Second	Sestito	
Vote	Unanimous	

Motion	Reilly	Motion that the Board of Selectmen and the Town state that the Memorial Middle School is prioritized on that list for School Building Assistance Fund.
Second	Richardson	
Vote	Unanimous	

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Motion	Reilly	Motion that the Board of Selectmen authorizes the Town Manager to sign on behalf of the Board and the Town any filings that are necessary for the proper filing of the applications.
Second	Brannan	
Vote	Unanimous	

The selectmen recessed for five minutes following the school's presentation.

Town Manager for FY17 budget presentation

Lemnios presented to the Board an FY17 budget totaling \$39,484,458, an increase of 3.65% over FY16. The following points are taken from Lemnios' PowerPoint presentation, which is available on the town's website.

Revenue summary:

- Property taxes are increased by Proposition 2½ limits of \$775,650 including the debt exclusion for the high school. The total tax levy is \$27,512,064.
- Net state aid is funded at an estimated \$6,347,487. The number is an estimate as the Governor has not yet submitted his state budget.
- New growth is estimated at \$124,361 for FY17, essentially level funded with FY16's experience.
- Estimated receipts are \$3.8 million dollars, a 10.5% increase over FY16's estimate and consistent with FY15's experience.
- Available funds (free cash) usage for FY17 is \$1,300,000 dollars. This represents a \$40,000 increase over FY16's usage.

Expenditure summary:

- The operating budget is \$25,115,787, a 2.75% increase over FY16.
- General government budget is \$10,281,790, or 41 % of the operational budget, an increase of 2.75% over FY16.
- The School Department Budget is \$14,833,997, or 59% of the operational budget, an increase of 2.75% over FY16.
- The FY17 budget has \$365,000 allocated for capital spending projects including seawall repairs, north Nantasket beach erosion project ,school department technology , hydrant repair , police vehicles , general government technology, and line painting.
- The insurance portion of the budget increases by \$325,242 dollars, a 7% increase, primarily driven by increased health insurance premiums.
- Pension costs increase 3.78%, from \$3.5 million dollars to \$3.64 million dollars.

Discussion points:

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- Brannan noted that there was no money being placed in the stabilization fund. Advisory Board Member Richard Kenney suggested that the selectmen and Advisory Board set a specific percentage of free cash to go into the fund on a yearly basis.
- Resident Steve Forcum asked why the school department technology is in the capital budget. Advisory Board Chairman David Clinton explained that capital budgets have traditionally included capital projects for all departments.
- Clinton noted that the Advisory Board will begin its budgetary meetings to review the budget prior to Town Meeting.

Discussion regarding Main St. traffic sign

A letter from Acting Police Chief Robert Sawtelle described measures that he recommended to address the concerns of Michael Pevarnic of 10 Main Street. Pevarnic had expressed concern after a series of traffic incidents occurred that he felt jeopardized his property and safety. Sawtelle recommended the placement of reflective chevron signs, and reflective tape or paint to the curbing so as to make the sidewalk more visible to motorists at night, and possible installation of a flashing yellow light to signal vehicles to slow down while approaching the curve heading southbound on Main Street. The selectmen voted to approve the placement of the signage and to take the rest of the suggestions under consideration.

Motion	Mitchell	Motion to approve the placement of a sign.
Second	Sestito	
Vote	Unanimous	

Discussion regarding BOS Policy and Procedures and Schedule

The selectmen agreed to review the policies and procedures at the time of the post-election reorganization and they voted to approve the pre-Town Meeting schedule as presented.

Motion	Richardson	Motion to approve the Board of Selectmen meeting schedule as presented.
Second	Reilly	
Vote	Unanimous	

MINUTES

The minutes of the November 10, 2015 and December 15, 2015 meetings of the Board of Selectmen were approved.

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Motion	Sestito	Motion to approve
Second	Brannan	
Vote	Approved	Unanimous

CORRESPONDENCE

Hull Nantasket Chamber of Commerce regarding Stem to Stern 2016

A letter from Robin Flint, Administrator and Event Coordinator for the Hull Nantasket Chamber of Commerce asked the selectmen to approve the dates of Saturday, May 21, and Sunday, May 22, for the annual Stem to Stern town-wide yard sale. The selectmen voted as follows to approve the dates and waive the fees.

Motion	Richardson	To approve the dates of Saturday, May 21, and Sunday, May 22, for the annual Stem to Stern yard sale.
Second	Sestito	
Vote	Unanimous	

Motion	Reilly	Motion to waive the fees for the Stem to Stern yard sale on the presented dates.
Second	Mitchell	
Vote	Unanimous	

LICENSES AND RENEWALS

The board voted to approve the following license:

Motion	Reilly	Knights of Columbus, 449 Nantasket Ave., regarding one-day all alcohol for February 13, 2016 from 7-11 p.m.
Second	Sestito	

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Vote	Unanimous	
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NEW BUSINESS

Richardson informed the board that Hull Times owner and editor Susan Ovans will be inducted into the New England Press Association Hall of Fame on February 19. He noted Ovans' many years of service to the town and its residents. He asked the board to send a letter or make a proclamation to Ovans in acknowledgment of this honor.

Motion	Richardson	Move to send a letter of appreciation and/or make a proclamation to Hull Times Editor Susan Ovans.
Second	Sestito	
Vote	Unanimous	

Sestito noted that the lighting from the Gut parking lot to Main Street is not working and asked if it would be possible to improve the lighting for the safety of the commuters. Lemnios stated that he would look into the problem.

Lampke stated that he was contacted by Larry Kellem and Barbara Lawlor regarding a possible change in the town's cemetery bylaw. He said that Hull residents who have to move to retirement or nursing homes out of town are not able to be buried at the cemetery under the current bylaw. He asked if the board would approve his looking into drafting a town meeting warrant on the matter. The board approved.

The meeting was adjourned at 10:15 p.m. The board will meet next at 7:30 p.m. on February 16, 2016.

Recorded by Catherine Goldhammer

Approved by:

Documents

The following documents were included in the Board of Selectmen's packets or were presented during the meeting and are available in the Board of Selectmen's office upon request:

- Board of Selectmen agenda and added agenda for February 2, 2016
- License application from Knights of Columbus, 449 Nantasket Ave., regarding one-day all alcohol for February 13, 2016 from 7-11 p.m.
- Letter from Robin Flint, Administrator and Event Coordinator for the Hull Nantasket Chamber of Commerce regarding Stem to Stern yard-sale

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- School Department packet regarding MSBA letters of intent
- Minutes of the November 10, 2015 and December 15, 2015 meetings of the Board of Selectmen
- policies and procedures and schedule
- FY17 budget presentation packet
- Email from Miriam Johnson regarding appointment to the Police Chief Screening Committee
- Robert DeCoste regarding appointment to the Police Chief Screening Committee
- Email, memo, and summary from Dennis Zaia regarding appointment to the Police Chief Screening Committee
- Letter from Michael Pevarnic regarding appointment to the Police Chief Screening Committee
- Letter and resume from Roger Atherton regarding appointment to the Police Chief Screening Committee
- Email from James Canavan regarding appointment to the Police Chief Screening Committee
- Email from Bob Zoebisch regarding appointment to the Police Chief Screening Committee
- Packet regarding new traffic signage for Village intersection

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